

## 강의계획서

개설학년도	2018				개설학기				1학기							
이수구분	전공선택				과목명	(국문)		Formal Writing								
학점	3					(영문)		Formal Writing								
교과목번호	644068 - 11분반				요일/시간				월4,5 수6							
담당교수명	허준				상담가능시간											
담당교수 (연락처)	전화번호				연구실NO.				인문239							
	H.P				E-Mail											
강의개요	Writing skill is essential for clear and lasting communication. Students are asked to write clearly and logically and gracefully.															
강의목표	The course is designed to teach students how to write a letter, e-mail, social notes and invitations, how to write for information, how to apply for a job, how to write sales letters and how to write business reports. Students will also be trained to translate from Korean to English.															
평가방법	Students will be given a situation to write on or for. Performances account for 50% and midterm and final accounts for 50%. Absence may detract from the final score.															
강의진행방법	Students are given a lecture on appropriate type of writing and asked to write and classess are devoted to discussing the issues of the writing.															
평가구분	상대평가 : A학점 이상 25% 이내, B학점 이상 60% 이내															
구분	저자				도서명				출판사				년도			
교재	June Her				Writing( Formal Writing)											
부교재	Strunk & White				The Elements of Style											
참고문헌																
필요 기자재명 (수량)																
<b>역량 연관성</b>																
선문 핵심역량								전공 특성화 역량								
S1	S2	T1	T2	A1	A2	R1	R2	M1	M2	M3	M4	M5				
0	0	0	0	0	20	30	0	10	10	30	0	0				